

CROSTON VELO COMMITTEE MEETING

10th February 2016

Attendees:

Glen Higson
Dave Taylor
Dan Styler
Lindsey Styler
Duncan Taylor
Andrew Maddran
Bill Tinsley
Paula Holt-Rogers

Guests

Lee Boyer (Chorley Council)
Alex Scouler (British Cycling)

The following points were discussed;

1. Lee Boyer and Alex Scouler

- **Grant funding** – Lee provided us with an update on local grant funding available and has also offered to support if successful with the Sports England grant.
- **Minimum Operating Standard Workshops** – Chorley Council provide workshops locally for safeguarding, First Aid, Equity in Coaching and Coaching with disability. These are 3 hour workshops and cost from £30pp the club will consider whether these are appropriate if we expand into a child section.
- **Sports England Small Grants** – In order to set up youth sections and run activities some people will need to obtain coaching and safeguarding qualifications. Sports England would consider funding these proposals and Lee provided us with the link for more detail <http://www.sportengland.org/funding/our-different-funds/small-grants/>
- **Chorley Grand Prix** – Lee has secured us a gazebo (approx. 6 m x 3m) at Chorley Grand Prix for us to promote the club. This area had a footfall of approx. 3000 last year and is situated right on the finishing straight so you will get a great view of the race as it progresses. We will be asking for volunteers to support this at the next club meeting so if you are interested please consider whether you would be able to support. The event will take place on 26th March 2016. For more info please visit <http://chorley.gov.uk/Pages/AtoZ/Chorley-Grand-Prix-2016.aspx>
- **Junior section** – For younger riders to join club rides there are no additional insurance requirements. The club will need prior written consent from their parent/guardian (we

are sourcing a template) and when in attendance there must be an adult who is responsible for supervising them. To coach younger people we would need people willing to obtain British Cycling coaching awards Level One (Basic Bike Skills) or level two (intermediate bike skills) which cost £250/£440. We will then be able to provide coaching sessions for young people not on the open road (e.g. school playground etc.) We will be asking if people are willing are interested in volunteering for this, if so we expect to be able to get grant funding to pay for the coaching badges. More info can be found on <https://www.britishcycling.org.uk/coaching>.

- **Welfare Officer** – To run club runs for under 16s the club would need a designated welfare officer to join the committee if anyone is interested in volunteering for this role we will discuss at the next club meeting. A DBS check will need to be completed.

2. Grant Application

Croston Velo has submitted a grant application to Sports England for financial support to assist with the creation of a permanent bike store as part of the overall club refurbishment which is due to take place over the coming years. If successful the funds will be used in conjunction with the sports clubs own resources to complete the development. A response is expected April 2016.

3. Recruitment

Due to get more leaflets printed, these will be handed out a Chorley Grand Prix and any remaining will be distributed locally.

Glen going to look at getting some posters produced for local businesses

4. Communication

Dan to publish minutes to the meeting.

Whatsapp group being trialled as a method of instant communication between members to identify who is attending ride.

Website, Strava and Facebook still getting good engagement and regular contact from potential members

5. Club memberships 2016

The committee has decided to retain the annual membership of £20. This is reduced to £10 for second claim members who are a permanent member of another club.

The committee requests that all members pay club subscriptions for the 2016 season by 30th April 2016. You can pay in person to a member of the committee or direct into the Croston Velo account, if you need these details please contact Dan or Glen who will be happy to provide. If you pay direct into the account please ensure you put your name as reference.

We are also exploring the use of the British Cycling Club management tool where you can pay via card direct to British Cycling (we are yet to obtain access to this).

6. Finances

Current account balance is £441. The financial accounts up to 31st March 2015 are available below.

Paula Holt-Rogers is club treasury and will be taking responsibility for the accounts going forward. Dan to prepare up to date financial statements and hand over.

Last year club funds were spent on the following

- British Cycling club affiliation
- CTT membership
- Summer BBQ (Food)
- Christmas Party (Entertainment, Cheeseboards, Award Trophies)



Croston Velo
Financial Statement

7. Dates for the diary

Provisional dates have been agreed for the following functions

Summer BBQ – Saturday 16th July

Christmas Party – Friday 16th December

8. Next Club Meeting

The next club meeting will be held on **Wednesday 23rd March** to launch the next season. All members are welcome to come along to discuss club matters and listen to our plans for 2016. The meeting will be at Croston Sports Club commencing 19:30.